



Google Classroom Guidance for Parents

Updated: January 2021

This document is one of four documents to be used alongside each other throughout your child's use of the Google Education platform. The complimentary documents are: Ashmount Remote Education Provision, Ashmount Remote Online Safety Policy and Ashmount Remote Education Policy. It is important that you have read these documents as this guidance will outline the expectations of children and parents using Google Classroom to participate in online learning.

Engagement Expectations

Daily Schedule

We are not expecting families to adhere to a typical school day timetable. It is worth reminding you that teachers are expected to share their attention across 30 pupils throughout each school day so if you can manage a two to three of hours of 1:1 learning time with your child daily, this is more than enough. Teachers will add a suggested daily schedule to support you in developing a daily routine that works for your family but please adjust this to work for you at home.

Existing Online Learning Offer

You can continue to access Bug Club (Rec-Yr6), My Maths (Yr1-6) & Times Tables Rockstars (Yr4-Yr6) as teachers will continue to ensure that these resources are updated for your children.

Curriculum Content

Your child may be asked to revise previous learning in particular subject areas before moving on to new learning however, some of the learning on your child's classroom will be entirely new learning for them so please keep this in mind when supporting them.



Parents of children in Nursery and Reception can expect to see the following content on their child's Google Classroom:

Stream: Teachers will post announcements and messages to the children which may include web-links, pictures and questions. Your child will be able to make a class comment on these between 9am-3.30pm daily. Parents are expected to write these comments on their child's behalf.

Please note: Any urgent or personal messages for the teacher must be sent via email to the office at info@ashmount.islington.sch.uk.

Classwork: Each day, the class teacher will post recommended daily activities for you to engage in with your child and will sign post you to where these can be found in the Classroom.

An 'Assignment' will be set under the heading 'Power Projects/Child Led Activities'. This is a space where you can add pictures, videos or any other evidence of activities your child has engaged in at home that you would like to share with us, for example, building, cooking or artwork. This assignment will not have a due date as it will be ongoing.

Live teaching: Every school day there will be live teaching and story time. The time and details of these will be posted in the class stream.

Parents of children in Years 1 to 6 can expect to see the following content on their child's Google Classroom:

Stream: Teachers will post announcements and messages to the children which may include web-links, pictures and questions. Your child will be able to make a class comment on these between 9am-3.30pm daily (Parents are expected to write these comments on their child's behalf).

Please note: Any messages for the teacher must be sent via email to the office at info@ashmount.islington.sch.uk rather than posted as a comments.

Live teaching: Every school day there will be live teaching. The time and details of these sessions will be posted in the class stream.

Classwork:



- You will find a suggested daily structure and a range of lessons/activities planned by your child's class teacher for them to engage in each day.
- Some of these lessons/activities will be 'Assignments' which will have a due date when the learning needs to be submitted by.
- An open 'Assignment' will be set under the heading 'Power Projects/Child Led Activities'. This is a space where you can add pictures, videos or any other evidence of independent activities your child has engaged in at home that you would like to share with us, for example, Power Projects, cooking or artwork. This assignment will not have a due date as it will be ongoing.

To Do: You can see your child's assignments on the 'To-do' page, in the class stream, or on the class calendar. All class materials are automatically filed into Google Drive folders.

Marking and Feedback: Your child's teachers will provide individual feedback/comments to your child on the assignments they have submitted after the assignment's deadline. Sometimes this feedback will require your child to review and adjust their work.

SEND

If your child has an identified Special, Educational Need, they will be allocated personalised learning which is appropriate for their development and needs. They will also be invited to access the SEN Classroom which will have additional resources to enable you to support your child.

Further information

- Children's ability to comment on the class stream will be disabled at 3.30pm each day for safeguarding purposes.
- The class stream will also be switched off on Thursday from 12pm when our teachers have their planning, preparation and assessment time. During this time children can still access and submit learning.
- Children will receive individual feedback on each assignment they submit. This may in the form of a brief comment, a questions or prompt for the next piece of learning.
- Our Leadership Team will regularly monitor class comments and assignments alongside teachers to consider interaction levels and pupil engagement.



- Our Leadership Team will monitor interactions for safeguarding purposes and will address issues that may arise.

Archiving

The previous week's learning/assignments will be stored in the 'Previous Learning' section of the classwork page so that children have access to past learning.

In-Video Teaching

Video Calling via Google Meets

Depending on how long the children are away from school, teachers may schedule calls via Google Meets with children. A timetable for these will be posted in the class stream.

Live Video Teaching

In Years 2 – 6, English, Maths, English and Phonics or Reading lessons will be taught live on each day. The timetable and details of how to join these will be posted in the class stream.

In Year 1, some lessons will be live and some will be pre-recorded. In Nursery and Reception, there will be live video teaching every day and the content of this will be adjusted to suit the children.

Technical Support and Common Issues

- **Logging in** – You can download the Google Classroom App onto your phone or tablet or search 'Classroom' on a desktop web browser e(.g. Google Chrome) and follow the log in instructions.

<https://support.google.com/edu/classroom/answer/6072460?co=GENIE.Platform%3DDesktop&hl=en>

Make sure you do not log in on your personal account as this will not work. You must use your child's log in details provided by the school. If you do not have these details, please contact the school office.

- **Join Class** – you should see an option to identify your child as a 'student' and then accept an invite to join your class e.g. Year 2. The whole year group will be one class.



- **Useful Links & Tutorials:**

<https://support.google.com/families/answer/7685480?hl=en>

<https://support.google.com/edu/classroom/?hl=en#topic=6020277>

<https://coronavirus.lgfl.net/safeguarding>

If you have any further technical issues or queries, please contact the school for support by calling us on 0207 272 7145 or emailing info@ashmount.islington.sch.uk.